CHANGE CONTROL ACTIVITIES SCHEDULE

As Of -- WEEK ENDING 10/18/2002

No.	Item	Start Date	Details	Status	U	Date Ended
01	PeopleSoft - HR Ref: Kari Alverson	Each Friday on PR Check Issue day	**ACTIVITY**: Update HRSBOX, HRQA, and HRTEST databases throughout the day. . . . . **LOCATION**: N/A . . . . **IMPACT:** These databases will be unavailable during the updates.	Ongoing.		N/A
02	PeopleSoft - HR Ref: Kari Alverson	Monday to Wednesday of each Payroll week	**ACTIVITY**: Bring down HRPROD Application Server from **10am Monday** until **8am Wednesday**. . . . . **LOCATION**: N/A . . . . **IMPACT:** The server will be unavailable during this period of the <u>Payroll week</u>.	Ongoing.		N/A
03	PeopleSoft - HR Ref: Kari Alverson	Friday, 11/01/2002	**ACTIVITY**: Apply patches to the HR Production areas from **7am** until **9am**. . . . . **LOCATION**: N/A . . . . **IMPACT:** The server will be unavailable during this period.	Waiting for the arrival of the next scheduled Start Date.		
04	PeopleSoft - FS Ref: Cheri Detweiler	Each Friday between 1st & 2nd PR Check Issue days	**ACTIVITY**: Update FSSBOX, FSQA, and FSTEST databases from FSPROD data throughout the day. . . . . **LOCATION**: N/A . . . . **IMPACT:** These databases will be unavailable during the updates on those days.	Ongoing.		N/A
05	PeopleSoft - FS Ref: Cheri Detweiler	To Be Determined	**ACTIVITY**: Apply patches to the FS Production areas from **7am** until **9am**. . . . . **LOCATION**: N/A . . . . **IMPACT:** The server will be unavailable during this period.	Waiting for decision.		N/A
06	Computer Systems Ref: Rich Anderson	Each Sunday between 3am and 9am	**ACTIVITY**: Perform maintenance and upgrades on network systems. . . . . **LOCATION**: ISD Computer Room. . . . . **IMPACT:** All City network systems will be unavailable during this period.	Ongoing.		N/A
83	Oracle Patch -- **Hafnium** Ref: Kari Alverson	To Be Announced	**ACTIVITY**: Apply patch to Oracle database on server **Hafnium**. . . . . **LOCATION**: N/A . . . . **IMPACT:** This database will unavailable during the patch update.	Waiting for Start Date decision.		

CHANGE CONTROL ACTIVITIES SCHEDULE

No.	Item	Start Date	Details	Status	U	Date Ended
86	GroupWise Client Upgrade Ref: Paul Pedron	Monday, 10/07/2002 thru Friday, 10/11/2002	**ACTIVITY**: Upgrade GroupWise client to version 6.0.2. . . . . **LOCATION**: *Convention Center / FAX* . . . . **IMPACT:** User will be prompted to install. Approx. 3-5 minutes per machine. May automatically restart during update.	Convention Center completed 10/11/2002. FAX still going.		
87	GroupWise Client Upgrade Ref: Paul Pedron	Moved to Monday, 10/21/2002 thru Friday, 10/25/2002	**ACTIVITY**: Upgrade GroupWise client to version 6.0.2. . . . . **LOCATION**: *Fire / MSC* . . . . **IMPACT:** User will be prompted to install. Approx. 3-5 minutes per machine. May automatically restart during update.	Waiting for the arrival of the new scheduled Start Date.		
92	PD Netware Servers Ref: Harry Houck	To Be Determined	**ACTIVITY**: Netware Server upgrades, Kevlar and Area Stations. . . . . **LOCATION**: **Police Dept.** *only*. . . . . **IMPACT:** P.D. staff will be notified, by Harry Houck, of outages at the time of the updates. File access and network printing affected for 15 minutes.	Ongoing until completed.		
93	HTE Version 6.1 Ref: Dennis Jones	Saturday, 10/12/2002, AFTER Utility Billing	**ACTIVITY**: Load HTE version 6.1 software into the **test** environment on the AS/400. . . . . **LOCATION**: ISD Computer Room. . . . . **IMPACT:** NO impact to production.	Waiting for the arrival of scheduled Start Date.	U	10/12/2002